



Job Vacancy

We are searching for a Caretaker

Are you the one that can help us ensure our buildings are maintained to a high standard; are welcoming spaces; and are safe, clean, and functional to meet the needs of our service users and staff?

We are seeking a capable and enthusiastic person to care for our buildings, community spaces and grounds. The Caretaker role is to ensure that our facilities function safely and effectively on a daily basis. This role is key to ensuring that buildings and spaces are available and fit for purpose at all times.

As Caretaker, you will be responsible for ensuring that the site is safe and usable, items are moved to the appropriate place, minor repairs are made, and contractors are effectively monitored whilst on site.

Location: The Southville Centre, Beaulay Road, Bristol, BS3 1QG and The Chessel Centre, Chessel Street, Bristol BS3 3DN

Salary: £25,144.52 - £26,820.82 per annum (£12.86/hr) depending on hours worked.

Contract Type: Permanent

Hours: Full time 37.5 – 40 hours/ week. A job share would be considered

Holiday: 31 days annual leave (inclusive of Bank Holidays), with additional long service annual leave days (capped).

Benefits: Pension scheme, subsidised under-five's childcare, external employee assistance provision, training and development opportunities and a birthday day off work.

Contact: For further information, telephone: 0117 923 1039.

How to Apply: Please go to our website at <https://bs3community.org.uk/about/vacancies/> for an application pack.

If you would like to have an informal chat about this role do call 0117 923 1039 or contact us using jobs@bs3community.org.uk.

Closing date: Applications due by 23:59 (11.59pm) on Wednesday 25th September.

Who we are...

BS3 Community Development is a well-established charity and community anchor organisation working across two sites at the Southville Centre in Southville and the Chessel Centre in Bedminster. Our charitable aims are to improve the wellbeing, health, happiness and sense of belonging of the people in the BS3 postcode area, which we do through our community centres, café, community activities and nurseries.

We are committed to supporting our staff and helping them to fulfil their ambitions, whether that's with the opportunity to undertake continued professional training, or progress within our teams. We hope to provide and encourage you with space and support to develop in your career.

Who you are...

You're motivated by working in a hands-on, autonomous role, and you have the skills and knowledge required to look after buildings and maintain and repair items. You are able to take a critical and loving eye to spaces, and work to care for and improve them. You are a creative thinker who enjoys the company of others, and you take pride in your work.

EDIB Statement: BS3 Community Development are committed to ensuring **E**quality of opportunity and access, celebrating **D**iversity, and promoting **I**nclusion and **B**elonging. These concepts are not just crucial in relation to our service users but are vital for our employees and the wider community too.

We are actively seeking people with a wide variety of backgrounds and experiences. We know that to successfully fulfil our aims we need a truly diverse workforce that reflects the society we serve.

Please let us know if you require any adaptations or further support to apply for this job.